



Memorandum

Office of the Village Manager

TO: Honorable President Narsh and Village Council
FROM: Darwin D. P. McClary, Village Manager
DATE: April 22, 2024

RE: **VILLAGE MANAGER'S REPORT**

POLICE CHIEF RECRUITMENT

The Village has received three applications to date for the Police Chief position. There is no deadline for applications, but first review of applications will occur on May 3.

FY 2024-25 BUDGET PREPARATION UPDATE

Council held budget work sessions on April 10, 11, and 15. I am in the process of finalizing the proposed budget for public inspection and public hearing. The budget will be available for public inspection at the village office and on the village's web site on May 6. Council will hold a public hearing on the budget and millage rates on May 13 and will consider adopting the budget and general appropriations act at that time. During May and June, Council will finalize the 2024-25 municipal fee schedule, 2024-30 capital improvement plan, and 2024-25 water and sewer rates.

LOPD MARINE PATROL

Police Chief Lindberg reports that the LOPD marine patrol boat was de-winterized and placed in the lake this past weekend.

OAKLAND COUNTY PUBLIC SAFETY COMMUNICATIONS TOWER AGREEMENT TERMINATION

I have received a letter from Oakland County notifying the Village of the County's termination of the Construction License and Lease Agreement for the public safety communications tower at the old village hall site on East Flint Street behind 313 Pizza effective October 31, 2024. The County will be removing its equipment within ninety (90) days after termination as permitted by the agreement. I am reviewing the status of the tower and will provide more information to Council as soon as possible.

DDA PUBLIC INFRASTRUCTURE CONTRIBUTION AGREEMENT

At its regular meeting last week, the DDA Board discussed its concerns about the arrangement adopted by the Board and the Village Council in 2022 for the annual contribution by DDA to a downtown public infrastructure fund (the “75/25” agreement) based on growth in tax revenues. It appears that the Board may wish to revisit the agreement with the Council.

PARK AVENUE RETAINING WALL REPLACEMENT COST SHARING DISCUSSIONS

I received a notification from Park Avenue property owner Benjamin McKenzie that the property owners are ready to continue discussions on the retaining wall cost sharing. I am working to set up a meeting.

M-24 LANE CLOSURE

The westernmost southbound lane of M-24 will be closed from April 29 through May 6 during the hours of 9:00 AM to 3:00 PM near the Moceris Mystic Cove development while the developer completes utility connections and driveway curb cuts and aprons for the development. Administration will be posting a notice on the Village’s web site to let the public know of the lane closure.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM STATUS

I am pleased to inform Council that we have closed out the Village’s CDBG program years 2017, 2018, 2019, 2020, and 2021 and have requested and received reimbursement in the total amount of \$88,392.30 for the Meeks Park Pedestrian Bridge Project. All reimbursements have been posted to the General Fund since the project was funded by General Fund appropriations.

Clerk/Treasurer Sonja Stout will be assuming responsibility for the management of the Village’s CDBG program this year and will be receiving training shortly from Oakland County CDBG staff.

VILLAGE MANAGER ABSENCES

I will be on vacation on Wednesday and Thursday, April 24 and 25 but will be available by phone for important matters.

IMPORTANT DATES:

- April 23, 2024 – Parks and Recreation Advisory Committee regular meeting – NO MEETING; RESCHEDULED TO APRIL 16.
- May 1, 2024 – Orion Boat House Ribbon Cutting Ceremony – 4:30 PM
- May 2, 2024 – Board of Zoning Appeals regular meeting – 6:30 PM
- May 6, 2024 – Planning Commission regular meeting – 6:30 PM
- May 8, 2024 – Chic Boutique Ribbon Cutting Ceremony – 4:30 PM

- May 8, 2024 – ONTV Board regular meeting – 7:00 PM
- May 13, 2024 – Village Council regular meeting – 7:30 PM