

VILLAGE OF LAKE ORION
VILLAGE COUNCIL
MEETING AGENDA ITEMS

for use by
MEMBERS OF THE PUBLIC

Deadline for receipt of all information:

Noon on Tuesday preceding Regular Council Meeting.

Submit one copy of this form for each agenda item to the Village Clerk's office, with one copy of any backup materials. Such written presentation of the item of business shall include sufficient detail to provide Council with full information regarding the scope and cost of any proposal. If such information is not provided, Council reserves the right to set aside action on the proposal until such time as full and complete information is available.

Date Submitted: _____

Agenda Item Title: _____

Name of Individual Making Request: _____

Address: _____
Street Address City State Zip

Telephone Number: _____

Brief Description of Item:

Desired Council Action:

Agenda items will be presented to Village Council with the pros and cons of the proposal along with the recommendation of Village Administration. Details including other options and budget impacts will also be provided. (vc71398)

Additional time to prepare this information may be necessary, delaying placement on the agenda to a later meeting.
(over)

For Office Use Only:

Meeting Date: _____

Agenda/Information mailed to Requesting Party: _____

Action taken by Council: _____
