



## Charter Township of Orion - Building Department

2323 Joslyn Rd. Lake Orion, MI 48360

Phone: (248) 391-0304, ext. 6000

[www.oriontownship.org](http://www.oriontownship.org)

### MECHANICAL PERMIT APPLICATION

\* (Illegible or Incomplete Applications will **NOT** be processed.) – If applying online, the application **MUST** be scanned in and attached (both sides in same attachment). **NO** pictures or phone scanned documents will be accepted.

I. JOBSITE LOCATION			
* ADDRESS:	CITY:	STATE:	* ZIP CODE:
	Lake Orion	MI	
* NAME OF PROPERTY OWNER:			

#### Office Use Only

Project #: \_\_\_\_\_

Permit #: PM \_\_\_\_\_ -

Clerk: \_\_\_\_\_

☐ Township ☐ Village

II. APPLICANT INFORMATION			
* <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME OF COMPANY:		
	* NAME OF APPLICANT (ON CONTRACTOR LICENSE):		
* ADDRESS (OF COMPANY – IF APPLICABLE):		CITY:	STATE: ZIP CODE:
* PHONE NUMBER:		* EMAIL ADDRESS (LINKED TO BSAONLINE – IF APPLICABLE):	
( ) -			
CONTRACTOR LICENSE #:		CONTRACTOR LICENSE EXPIRATION DATE:	
FEDERAL EMPLOYER ID # (OR Reason for Exemption):			
WORKERS COMP INSURANCE CARRIER (OR Reason for Exemption):			

III. JOBSITE INFORMATION	
* HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
<input type="checkbox"/> Yes – Building Permit #: <b>PB</b> - <input type="checkbox"/> No – Not Required (not associated with any Building Projects)	
* TYPE OF JOB:	
<input type="checkbox"/> Residential <input type="checkbox"/> New	<input type="checkbox"/> Commercial <input type="checkbox"/> Rental <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Replacement <input type="checkbox"/> Other: _____
* DESCRIPTION OF WORK:	
_____	

#### IV. PHYSICAL SIGNATURE REQUIRED

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.15239, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

\* Physical Signature of Applicant: \_\_\_\_\_

\* Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

#### V. HOMEOWNER AFFIDAVIT (IF pulling permit as a Homeowner)

I hereby certify the electrical work described on this permit application shall **be installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up or put into operation** until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Homeowner Initials: \_\_\_\_\_

## VII. GENERAL INFORMATION

**GENERAL:** Mechanical work shall NOT be started until the Mechanical Permit has been issued by the Orion Twp Bldg. Dept. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected.

**INSPECTIONS:** All inspections shall be scheduled at BSAonline.com. Inspections scheduled before 7pm will be scheduled for the following business day unless otherwise noted.

**PERMIT RENEWAL:** All permits shall be valid for 180 days. However, an extension may be requested by the original permit holder in writing. If permit is NOT expired, 1<sup>st</sup> extension is included in permit fee. IF another extension is needed, there will be an extension fee charged to extend if granted.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing & inspection are requested & conducted. A permit shall become invalid if the authorized work is not commenced within 6 months after issuance of the permit or if the authorized work is suspended or abandoned for a period of 6 months after the time of commencing the work. A permit will be canceled with no inspections are requested & conducted within 6 months of the date of issuance or the date of previous inspection. Canceled permits cannot be refunded or reinstated.

**PLAN REVIEW FEES:** Plan review (in house) \$100.00. When review of construction documents is performed by outside consultants, the fee shall be charged at 1.2 times the actual cost, plus shipping.

**RE-INSPECTIONS:** If any inspection is not ready when the inspector arrives or the inspector is unable to enter the site, a **re-inspection fee will be charged.**

## VIII. \* FEE CHART – To Be Completed by Contractor/Homeowner.

\* Enter the # of items being installed, multiply by the unit price for total fee. \*

ITEM	FEE	QTY.	TOTAL
1. A/C – (Residential)	\$60.00		\$
2. A/C – (Commercial)	\$100.00		\$
3. Air Handlers/Heat Wheels (Under 10,000 CFM)	\$20.00		\$
4. Air Handlers/Heat Wheels (Over 10,000 CFM)	\$60.00		\$
5. Barbeques	\$20.00		\$
6. B-Vent/Chimney	\$30.00		\$
7. Base Board Heat	\$30.00		\$
8. Chiller - Refrigeration	\$30.00		\$
9. Chiller – Air Conditioning	\$30.00		\$
10. Cooling Towers – Refrigeration	\$30.00		\$
11. Cooling Towers – Air Conditioning	\$30.00		\$
12. Compressor/Condenser	\$30.00		\$
13. Clothes Dryer	\$20.00		\$
14. Cook Tops	\$20.00		\$
15. Damper (Control, Back-draft, etc.)	\$ 15.00		\$
16. Dual Unit/Split System – Com'l	\$240.00		\$
17. Ducts - Air	\$40.00		\$
18. Ducts – Cooling	\$40.00		\$
19. Ducts – Hydronic Heat	\$40.00		\$
20. Ducts - Ventilation	\$40.00		\$
21. Electronic Air Cleaner	\$25.00		\$
22. Exhaust Fan - Residential (Bath & Kitchen includes Duct Work)	\$15.00		\$
23. Exhaust Fan – Commercial (includes Duct Work)	\$60.00		\$
24. Furnace (Heat) < 250,000 BTU	\$ 60.00		\$
25. Furnace (Heat) > 251,000 BTU	\$ 90.00		\$
26. Gas Grills	\$20.00		\$
27. Gas Logs	\$20.00		\$
28. Gas Range	\$20.00		\$
29. Generator < 15,000 KW	\$ 75.00		\$
30. Generator > 15,000 KW	\$ 90.00		\$
31. GeoThermal	\$110.00		\$
32. Heat Pump	\$40.00		\$
33. Humidifier	\$25.00		\$
34. Incinerator	\$20.00		\$
35. Kitchen Hood - Residential	\$40.00		\$
36. Kitchen Make-Up Air – Com'l	\$60.00		\$
37. Manufactured Home – Tie-In	\$75.00		\$
38. Mini Split	\$40.00		\$
39. Oil Burners	\$60.00		\$
40. Pool Heater	\$40.00		\$

ITEM	FEE	QTY.	TOTAL
43. Portable Heater	\$40.00		\$
44. Pre-Fab Fireplace	\$40.00		\$
45. Radiant Floor Heating	\$40.00		\$
46. Solar Equipment	\$40.00		\$
47. Storage/Propane Tanks – (550 Gallons or Less)	\$40.00		\$
48. Storage/Propane Tanks – (5,000 Gallons or Less)	\$60.00		\$
49. Storage/Propane Tanks – (20,000 Gallons or Less)	\$120.00		\$
50. Storage/Propane Tanks – (50,000 Gallons or Less)	\$220.00		\$
51. Unit Heater (200,000 BTU or Less)	\$40.00		\$
52. Walk-In Freezer (Com'l)	\$30.00		\$
53. Water Heater (Gas)	\$20.00		\$
54. Well Water Pump	\$40.00		\$
55. Wood Stove (Solid Fuel Burning)	\$40.00		\$

### Gas Line Distribution/Processed Piping

(Pressure Test REQUIRED if more than 6 fittings or 10 feet of piping)

ITEM	FEE	QTY.	TOTAL
1. First 200 feet	\$30.00		\$
2. • Each add'l 50 feet	\$15.00		\$
3. Pressure Test	\$35.00		\$

### Inspections (Rough & Final Inspection included in Permit Fee)

ITEM	FEE	QTY.	TOTAL
1. Additional Inspection	\$75.00		\$
2. Kitchen Hood & Duct Inspection – Type 2 ONLY	\$180.00		\$
2. Special Inspection	\$75.00		\$
3. Special Inspection – Com'l	\$100.00		\$

### \* TOTAL PERMIT COST

\* Add up totals for Subtotal. Then add additional fees in this box to get TOTAL Permit Fee.

SUBTOTAL	\$
Application Fee (Non-Refundable)	\$ 75.00
Online Processing Fee (Non-Refundable) (add \$2.00 in ONLY if applying through BSA)	\$
Registration Fee (Non-Refundable - \$15.00)	\$
Plan Review – if applicable (Non-Refundable)	\$
<b>TOTAL PERMIT FEE</b>	\$